1-1-1874

Statutes of Trinity College, 1874

Trinity College, Hartford Connecticut

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TITLE I.

Of the Chancellor and Visitors.

Sec. 1. The Chancellor is the Head of the Academic Body, and ex-officio Visitor of the College.

Sec. 2. Other persons, elected by the Corporation from time to time, shall, together with the Chancellor, constitute a Board of Visitors.

TITLE II.

Of the Senate.

Sec. 1. The Senate consists of the Chancellor and Visitors, the Trustees or Corporation, the President and Faculty, and all graduated members of the College, of what degree soever; and such persons are perpetually members of the Senate, unless lawfully deprived of office and degrees in the College.

Sec. 2. For public services and ceremonies, the Senate shall meet in one body; but for all purposes of administration, it shall be divided into the Corporation, the Faculty, and the House of Convocation.

TITLE III.

Of the Corporation.

Sec. 1. The Corporation is, by the Charter of the College,
the supreme governing power of the whole Academic Body, and for all purposes whatever.

Sec. 2. In case of a vacancy in the Chancellorship, the President of the College shall be *ex-officio* President of the Corporation, and he shall also preside in the absence of the Chancellor.

Sec. 3. Members of the Corporation resident or present in Hartford, shall form a Resident Board, for the transaction of business, subject to the approval of the Corporation.

TITLE IV.

Of the President and Faculty.

Sec. 1. The President of the College is, next to the Chancellor, the Head of the Academic Body.

Sec. 2. The President, and those Professors and Tutors who are permanently engaged in the instruction and oversight of undergraduates, constitute the College Faculty, to whom the Government and Instruction of all persons *in statu pupillari* are committed.

Sec. 3. The two senior Professors shall be respectively the Senior and Junior Proctors; and in the absence of the President, the Senior Proctor shall, for all ordinary purposes of government, act as President.

Sec. 4. Meetings of the Faculty shall be appointed by the President, at his discretion, or at the request of a Professor. At such meetings, all subjects connected with the government and instruction of the College, shall be discussed and determined by a majority of those present: *provided always*, that the President concur in such determination.

Sec. 5. A Secretary shall be appointed by the Faculty, who shall keep a correct record of their proceedings, subject at all times to the inspection of the Corporation.

Sec. 6. The Faculty may make such rules and by-laws as they may choose, for their own guidance and the administration of the College: *provided* such rules and laws do not conflict with the Charter or Statutes.
TITLE V.

Of the House of Convocation.

Sec. 1. The House of Convocation consists of all graduated members of the College.

Sec. 2. Convocation have power to make laws and choose officers for their own government; and according to said laws to assemble from time to time, to consult and advise for the benefit of the College, and for the exercise of such other powers and privileges as are specially ceded by the Corporation.

Sec. 3. Convocation have the sole right of nominating all candidates for admission ad eundem gradum; and also of nominating the Junior Fellows; but in nominations thus made, Bachelors of Arts shall not be voters.

Sec. 4. The Presiding Officer of this House shall be styled the Dean of Convocation.

TITLE VI.

Of the Fellows.

Sec. 1. There shall be six Fellows elected by the Corporation, the election to be made by ballot, in a meeting at which a majority shall be present. And there shall also be six Junior Fellows, approved by the vote of the Corporation, on nomination by the House of Convocation; but no person shall be nominated who is not a member of said House, and of the degree of Master of Arts. Each Fellow and Junior Fellow shall continue in office for three years from the time of his election, and shall be capable of re-election.

Sec. 2. The Fellows shall be the Official Examiners of the College, and may make an annual report of the Examinations to the Corporation; they shall concur with the Faculty of Arts in recommending persons for the degree of Bachelor of Arts, and all other degrees in course shall be submitted to them for counsel and approval, before they are presented to the Corporation; and they shall have, according to the Char-
the superintendence of the course of study and discipline in the College.

Sec. 3. The President of the College shall be ex-officio President of the Board of Fellows; but when the Chancellor is present, he shall preside as Visitor of the College. In the absence of both, the Senior Fellow shall preside.

TITLE VII.

Of Terms and Vacations.

Sec. 1. There shall be two Terms in each Academic year, respectively named Christmas and Trinity Terms. Each Term shall be opened with Evening Service in the College Chapel.

Sec. 2. Commencement day shall be the Thursday next preceding the Fourth of July; then shall follow the Trinity Vacation of eleven weeks; then Christmas Term shall commence, and close near the twentieth of December; then shall follow the Christmas Vacation of two or three weeks; then Trinity Term shall commence, and continue until Commencement day.

Sec. 3. Residence within the walls is not allowed in Vacation, unless by permission of the President.

TITLE VIII.

Of Admission.

Sec. 1. Candidates for admission shall present testimonials of good moral character, and if from other Colleges, certificates of honorable dismissal.

Sec. 2. Candidates for admission to the Freshman Class must be fifteen years of age.

Sec. 3. Candidates for admission to the Freshman Class shall sustain an examination in the studies prescribed by the Faculty. Candidates for an advanced standing shall sustain a further examination in the studies pursued by the class which they propose to enter.

Sec. 4. Students who do not propose to attend the whole course, may be permitted, under the name of Students in Spe-
cial Courses, to recite with the regular classes, in such studies, always including Latin, as, upon examination, they shall be found qualified to pursue. They shall be subject to the same rules, and shall enjoy the same privileges as the regular students; and, on leaving with an honorable discharge, shall be entitled to a certificate from the President, stating the time they were members of the College, and the studies pursued during that time; or, provided they complete the course prescribed for that purpose, they may receive the degree of Bachelor of Science.

TITLE IX.

Of Matriculation.

Sec. 1. Matriculation shall consist in signing, in the presence of the President, Faculty, and others, the following promise:

"I promise to observe the statutes, lawful usages, and customs of Trinity College; and to maintain and defend her rights, privileges, and immunities, at all times and in all places, according to my station and duties in the same."

Sec. 2. All non-matriculated persons are considered as on probation, and therefore not entitled to the full privilege of members of the Institution. Upon giving evidence of good character, they are admitted to matriculation at the close of the term in which they have entered. Unless they are allowed to matriculate at the end of the second term of their course, they cease to be students of the College.

TITLE X.

Of the Course of Studies.

Sec. 1. There shall be four classes in the College, viz.: the Freshman, Sophomore, Junior, and Senior classes; and the studies in those classes shall be as follows:

In the department of Religious Instruction, a course extending through four years.

In the department of Ethics and Metaphysics, a course extending through one and a half years.
In the department of Greek, a course extending through three years.

In the department of Latin, a course extending through three years.

In the department of Mathematics and Natural Philosophy, a course extending through three years.

In the department of Chemistry and Natural Science, a course extending through two years.

In the department of History and Political Science, a course extending through two years.

In the department of English Literature and Modern Languages, a course extending through three years.

Sec. 2. The Faculty, as a body, shall have authority to determine the order in which the foregoing studies are to be pursued, and also to designate the text-books to be used. They are also authorized to make such occasional changes and substitutions in the regular course of studies as may be required.

TITLE XI.

Of Collegiate Exercises and Divine Service.

Sec. 1. Every student shall attend at least three recitations a day, and shall perform all other Collegiate exercises which may at any time be assigned him.

Sec. 2. The Officers and Students shall attend Morning and Evening Service, in the Chapel.

Sec. 3. The students shall attend Service on the Lord’s Day, either at the College Chapel or at such places of worship as their Parents or Guardians may desire. They shall also abstain from everything inconsistent with the religious observance of the day.

TITLE XII.

Of Rooms and Boarding Places.

Sec. 1. All students shall reside in the College, unless by dispensation from the President. The rooms in which they
reside shall be assigned by the Officers of Sections, under the supervision of the President, and no student shall remove from one room to another without their permission.

Sec. 2. Every student shall be responsible for all damages done to his room during his occupancy. He shall also be accountable for all improper conduct of any kind occurring in his room.

Sec. 3. An Officer of the College may visit any room, at any hour of the day or night, and may examine, as he shall think proper, anything in said room. Every student shall immediately open his door when required by an officer.

Sec. 4. The students shall board only in such houses as are approved by the President; nor shall they, during term time, change their boarding places, without permission.

Sec. 5. No student shall leave the city of Hartford, so as to be absent from any College exercise, or during the night, without special permission from the President.

TITLE XIII.

Of Discipline.

Sec. 1. Students shall be ranked in the several classes according to their progress in study, their punctuality in attendance, and their general good conduct.

Sec. 2. At the close of each term, an account of the scholarship, attendance, and conduct of each student shall be transmitted to his Parent or Guardian.

Sec. 3. All offences against the laws of the land; all riotous or noisy behavior in or about the College premises or elsewhere; all intoxication, or bringing into the College buildings, or on the College grounds, without permission, any intoxicating liquors; all profaneness, indecency, or carrying weapons; all acts of profligacy or disorder; all violations of the College Laws; all attempts to resist the Faculty in the discharge of their duty, or refusals to attend when sent for by an Officer of the College, shall render the offender liable to punishment.

Sec. 4. The punishments of the College shall be admoni-
tion, reduction of standing, suspension, dismissal, and expulsion, together with fines and extra work. They may be inflicted for violations of the laws, at the discretion of the Faculty, who shall apportion the punishment according to the offence; proceeding to the higher punishments only in cases of gross misconduct, or when milder means have failed to reform the offender.

Sec. 5. When a student is suspended or dismissed, he is required to leave the College and the city of Hartford at such time as the President may designate; and a failure so to do shall be considered a ground of additional censure.

TITLE XIV.

Of Examinations, Exhibitions, and Societies.

Sec. 1. There may be, at the discretion of the Faculty, examinations at the close of Christmas Term in the studies of that term; and there shall be examinations at the close of Trinity Term in the studies of the whole year.

Sec. 2. If any student shall be judged not to have sustained his examination, he shall be required to make up his deficiencies in vacation, and shall be considered as suspended from his class unless he sustains his examination at the beginning of the following term.

Sec. 3. The Faculty may authorize an exhibition, by the students of the Junior class, at some convenient time during the year. The exercises of this exhibition shall be assigned by the Faculty, under such regulations as they may prescribe. They may also permit the Literary Societies acknowledged by the Statutes, to hold an annual exhibition, the exercises of which shall be subject to their examination. If any student shall exhibit anything not approved by the Faculty, he shall be liable to dismissal.

Sec. 4. The Literary Societies styled "The Trinity College Athenaeum," and "The Trinity College Parthenon," and the Association styled "The Missionary Society," are hereby recognized, and no other Society shall be established in the College, without permission of the Faculty.
TITLE XV.

Of Commencement.

Sec. 1. The exercises of Commencement shall be assigned by the Faculty, and shall be attended by all the students in conformity with such arrangements as the Faculty may prescribe.

Sec. 2. If any candidate for a degree shall refuse to prepare or perform the part assigned him, or shall exhibit anything which has not been approved by the President, his degree may be withheld.

TITLE XVI.

Of Academical Degrees.

Sec. 1. Matriculated students recommended by the Faculty and the Fellows, as having kept the requisite terms, sustained all examinations, and paid all College fees and dues, may be admitted by the Corporation to the degree of Bachelor of Arts.

Sec. 2. Matriculated students having completed the course of study in the English and Scientific departments, and in the Latin of the first two years, and having sustained the special examination prescribed for the purpose, and being recommended by the Faculty and the Fellows, may in like manner receive the degree of Bachelor of Science.

Sec. 3. Bachelors of Arts of three years' standing, having duly made application, and being recommended by the President and Fellows, may, in like manner, proceed Masters of Arts.

Sec. 4. Graduates of other Colleges or Universities, not specifically excepted by vote of Convocation, may, on their nomination, be admitted of this College, *ad eundem gradum*.

Sec. 5. Degrees *honoris causa* may be conferred in extraordinary cases, on nomination by the Corporation.

Sec. 6. All applications for honorary degrees shall be placed in the hands of the President of the College before the first day of June next preceding each annual Commencement.
Sec. 7. Degrees shall be conferred by the President of the College, in presence of the Senate, on Commencement day, or at such other times as the Corporation may specially appoint.

Sec. 8. Diplomas shall be signed by the President of the College, and certified by the Secretary of the Corporation: except Diplomas granted *honoris causa*, which shall be signed by the Chancellor also. And all Diplomas shall be fairly engrossed on vellum or parchment, and sealed with the seal of the Corporation.

TITLE XVII.

*Of the Library.*

Sec. 1. The Librarian shall be appointed by the President and Resident Board. He shall keep an alphabetical catalogue of all the books in the Library, divided into chapters, according to the subjects treated of in the several books, and containing references to the alcoves or shelves where the several books are placed.

Sec. 2. Books may ordinarily be taken by the following persons only: Members of the Corporation; those who have made donations to the Library to the amount of one hundred dollars; the Officers, Graduates, and Students. The privileges of the Library are also extended to the clergy of Hartford, and to such other persons as the President may approve, under the usual restrictions.

Sec. 3. The Librarian, being responsible for the books in his charge, is empowered to make such regulations in regard to access to the Library, and the times and conditions of borrowing books, as he may deem necessary or desirable, subject to the approval of the President.

Sec. 4. No student shall take from the Library, without special leave of the President, more than one folio at a time, which he may keep four weeks; or one quarto, which he may keep three weeks; or one octavo, which he may keep two weeks; or two duodecimos, which he may keep the same time. No student shall be allowed to have from the Library more than three volumes at the same time; nor shall any person
be allowed to detain any book more than three months. No Officer of the College shall take from the Library, or have in his possession at one time, more than twelve volumes.* And whereas some books, from their nature or costliness, ought not to be removed from the Library, the Librarian shall cause to be prepared a catalogue of such books, which shall not be taken out but with his permission. All books received by undergraduates shall be returned to the Library at the close of each term; and all books taken by other persons shall be returned the week preceding the annual Commencement. Every student who shall not return his books as the law requires, shall be fined, at the discretion of the Librarian, not to exceed twenty cents for each week of neglect. All damage done to the books, by writing in them or otherwise, shall be assessed by the Librarian, who is to keep a correct account of all damages and fines which he may collect, and which shall be appropriated to the augmentation of the Library.

Sec. 5. Before any student is graduated or honorably dismissed, a certificate from the Librarian shall be presented, declaring that no books or fines remain charged to him on the Library record.

Sec. 6. No student shall lend any book which he has received from the Library, under penalty of losing, for one year, the privilege of borrowing.

Sec. 7. A book shall be kept by the Librarian, in which shall be inscribed the names, of all contributors to the Library, together with a list of the books which they have contributed. And if any person shall make a donation of books to the amount of five hundred dollars, his name may be conspicuously inscribed in some appropriate place in the Library room.

Sec. 8. On the week preceding Commencement, annually, each book in the Library shall be taken down, and the books and shelves freed from dust.

**TITLE • XVIII.**

*Of College Dues.*

Sec. 1. There being two terms in each year, each student
shall be charged for instruction, ninety dollars per annum; for room rent, from seventeen and one half to thirty-seven and one half dollars,—averaging about twenty-eight dollars per annum; for the care of rooms, fuel for recitation rooms, and printing expenses, ten dollars per term; the whole to be paid in advance, by each student, at the commencement of each term; and if not so paid, an additional charge of five per cent. shall be made in his subsequent bill or bills for each term's delay. Common damages and expenses shall be assessed upon the students generally at the close of each term, the amount varying from three and one half to four and one half dollars; and the charges for any special damage for which a student may be responsible, shall be added to his bill.

Sec. 2. For each term of absence, unless occasioned by sickness; and for each term of advanced standing, unless the student brings an honorable dismissal from some other College; twelve dollars shall be charged.

Sec. 3. The College bills shall be made out, under the inspection of the President, by the Bursar, who shall collect the same, and pay the amount to the Treasurer of the College. Nothing is to be deducted or refunded for absence, unless occasioned by sickness; or, in any case, for any less period than half a term.

Sec. 4. No student can receive his degree or an honorable dismissal until the Bursar certifies that all his college bills are paid, and that, so far as the Bursar knows, there are no lawful claims upon him for board or washing, which he fails to satisfy.

Sec. 5. To prevent extravagant or improper expenditure by the students, the Bursar is authorized to receive and pay out their funds, according to the parent's or guardian's directions. He shall keep a correct account of all such receipts and expenditures, and shall charge three per cent., and pay the same into the College Treasury.

Every student shall receive a copy of the Statutes with his first term bill.